

Longley Jones Management Co.

APPLICATION TO LEASE

Choose Complex _____

Rental Agent _____

Apt. No. _____

(All questions must be answered)

Rent _____ S.D. _____



We are an equal housing opportunity provider. We do not discriminate on the basis of race, color, religion, sex, family status, national origin or handicap.

Applicant applying for: 1 Bedroom 2 Bedroom EFF. _____

Move-In date needed: _____

PRIMARY RESIDENT:

NAME: _____ SS#: ____/____/____ DOB: ____/____/____ DL# _____

PRESENT ADDRESS:

NUMBER & STREET _____ CITY: _____ STATE: ____ ZIP: _____

HOME PHONE #: _____ CELL #: _____ EMAIL ADDRESS: _____

OWN RENT OTHER: _____ MONTHLY PMT: _____ HOW LONG? _____

LANDLORD: _____ LANDLORD PHONE: _____ REASON FOR LEAVING: _____

PREVIOUS ADDRESS:

NUMBER & STREET _____ CITY: _____ STATE: ____ ZIP: _____

OWN RENT OTHER: _____ MONTHLY PMT: _____ HOW LONG? _____

LANDLORD: _____ LANDLORD PHONE: _____ REASON FOR LEAVING: _____

EMPLOYMENT INFORMATION:

EMPLOYER: _____ OCCUPATION: _____ WORK PHONE: _____

CITY: _____ STATE: _____ ZIP: _____ HOW LONG? _____

SALARY \$ _____ weekly / bi-weekly / annual OTHER INCOME \$ _____ SOURCE _____

CO-APPLICANT:

NAME: _____ SS#: ____/____/____ DOB: ____/____/____ DL# _____

PRESENT ADDRESS:

NUMBER & STREET _____ CITY: _____ STATE: ____ ZIP: _____

HOME PHONE #: _____ CELL #: _____ EMAIL ADDRESS: _____

OWN RENT OTHER: _____ MONTHLY PMT: _____ HOW LONG? _____

LANDLORD: _____ LANDLORD PHONE: _____ REASON FOR LEAVING: _____

PREVIOUS ADDRESS:

NUMBER & STREET _____ CITY: _____ STATE: ____ ZIP: _____

OWN RENT OTHER: _____ MONTHLY PMT: _____ HOW LONG? _____

LANDLORD: _____ LANDLORD PHONE: _____ REASON FOR LEAVING: _____

EMPLOYMENT INFORMATION:

EMPLOYER: _____ OCCUPATION: _____ WORK PHONE: _____

CITY: _____ STATE: _____ ZIP: _____ HOW LONG? _____

SALARY \$ _____ weekly / bi-weekly / annual OTHER INCOME \$ _____ SOURCE _____

PERSONS WHO WILL OCCUPY APARTMENT (List names, ages, and relationship of persons occupying the apartment)

NAME: _____ AGE _____ RELATIONSHIP _____

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NAME: _____ AGE _____ RELATIONSHIP _____

NAME: _____ AGE _____ RELATIONSHIP _____

NAME: _____ AGE _____ RELATIONSHIP _____

Does any occupant own a waterbed? ? YES NO A pet? ? YES NO Type _____ Weight _____

Have you ever been convicted of a felony? YES NO If yes, what? _____

TENANT VEHICLE INFORMATION

MAKE _____ MODEL _____ YEAR _____ COLOR _____ PLATE # _____

MAKE _____ MODEL _____ YEAR _____ COLOR _____ PLATE # _____

IN CASE OF EMERGENCY PLEASE NOTIFY

NAME _____ RELATIONSHIP _____ PHONE# _____ CELL # _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

CREDIT INFORMATION (List credit cards, loans, and other monthly payments)

NAME _____ BALANCE _____ MONTHLY PMT _____

NAME _____ BALANCE _____ MONTHLY PMT _____

NAME _____ BALANCE _____ MONTHLY PMT _____

NAME _____ BALANCE _____ MONTHLY PMT _____

This application must be signed by all adults who will occupy the apartment before it can be considered by the Landlord. Acceptance of this application and monies deposited herewith is not binding upon Landlord, until approved by Landlord. If the apartment is held for applicant for more than 3-days, all monies deposited shall be forfeited to the Landlord. A processing charge of \$25.00 per application will be retained by the Landlord. By signing this application, I fully understand that a credit report will be verified through Trans Union. By signing, the applicant recognizes that the Landlord or his agent may investigate the information supplied by the applicant and a full disclosure of pertinent facts may be made to the Landlord.

HOW DID YOU LEARN ABOUT US? Newspaper _____ Referral _____ Drive-By _____ Other _____

APPLICANT _____ DATE _____

CO-APPLICANT _____ DATE _____ am / pm

For Office Use Only

Signature of Rental Agent _____ Date _____

Apt # _____ Size _____ Carpet Color _____ Move In Date _____

App Fee _____ Sec Dep _____ 1st Month Rent _____ Pet Deposit _____ Pet Fee _____

Lease Term _____ Commencing _____ Ending _____

Application Fee & Deposit Paid Cash Check Money Order Bank _____ Amount _____