

Maitland Gardens
Application for Occupancy

Name: _____ SSN: _____ DOB: ____/____/____

Present Address: _____

City: _____ State: _____ Zip Code: _____ Monthly Rent: \$ _____

Home Telephone Number: (____) _____ - _____ Cell Phone Number: (____) _____ - _____

Email Address: _____

Employment

Present Employer Name: _____

Present Employer Address: _____

St. No. Street City State Zip

Position: _____ Length of Employment: _____ Yrs. _____ Months. Monthly Salary: \$ _____

Supervisors Name: _____ Telephone Number: _____

Additional Information

Drivers License Number: _____ State: _____

Have you ever been evicted? _____ Yes _____ No Have you ever been convicted of a crime? _____ Yes _____ No

If yes, please explain (year, location, type, etc.)

Credit/Bank References

Savings Account No.: _____ Bank Name & Branch: _____

Checking Account No.: _____ Bank Name & Branch: _____

Personal References

<u>Name</u>	<u>Relationship</u>	<u>Phone #:</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

Names of occupants (All persons occupying the premises must be listed)

<u>Name</u>	<u>Relationship</u>	<u>Age</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

Pets

Number of pets: _____ Type: _____ Breed: _____ Color: _____ Weight: _____ Age: _____

Written Consent is required from Landlord before any pets may be kept on the premises. A \$300.00 non-refundable pet fee will be required.

Automobiles

Make: _____	Color: _____	Year: _____	Tag/Plate# _____
Make: _____	Color: _____	Year: _____	Tag/Plate# _____
Make: _____	Color: _____	Year: _____	Tag/Plate# _____
Make: _____	Color: _____	Year: _____	Tag/Plate# _____

Authorization

"I hereby authorize "Maitland Gardens" to obtain a consumer report, and any other information it deems necessary, for the purpose of evaluating my application. I understand that such information may include, but is not limited to, credit history, civil and criminal information, records of arrest, rental history, employment/salary details, vehicle records, licensing records, and/or any other necessary information. I understand that subsequent consumer reports may be obtained and utilized under this authorization in connection with an update, renewal, extension or collection with respect or in connection with the rental or lease of a residence for which this application was made. I hereby expressly release the "Maitland Gardens" and any procurer or furnisher of information, from any liability what-so-ever in the use, procurement, or furnishing of such information, and understand that my application information may be provided to various local, state, and/or federal government agencies including without limitation, various law enforcement agencies." Applicant hereby acknowledges payment of a non-refundable \$50.00 application fee, and a refundable \$150.00 holding fee. The holding fee is only refundable if either a) the applicant is denied; or b) the applicant cancels within 48 hours. If you decide after being approved that you will not take the apartment and more than 48 hours have past, then the \$150.00 holding fee shall not be refunded and will be retained by management.

Signature: _____ Date: _____

Signature: _____ Date: _____

Maitland Gardens
6750 Woodlake Dr.
407-563-1949 office 407-521-1754 fax

PRESENT VERIFICATION OF EMPLOYMENT

Company Name: _____

Address: _____

City _____ State _____ Zip code _____

Telephone Number _____ Fax Number _____

To Whom It May Concern:

The following individual has applied for residency at **Maitland Gardens Apartment Homes** in Orlando, FL. Your company was listed as a **Current** employer. In order to process the application, we request that the following information be completed by a supervisor or a personnel representative and faxed back to **407-926-2255** your prompt attention and response is most appreciated.

Applicant: _____

New Address: _____ Apt # _____
Orlando, Fl 32810

S.S. # _____ - _____ - _____

Present Employer please completes section below:

Employment Hire Date: _____

Position: _____

Gross Annual Income: _____

Name of Person Verifying Information: _____

Title: _____ Telephone Number: _____

I authorize the above company to release to Maitland Gardens Apartment Homes information regarding my Present employment and income.

Applicant Signature: _____ Date: _____

AS AGENT FOR THE OWNER: _____