



# APPLICATION FOR RESIDENCE

## • APPLICANT INFORMATION:

|  |               |  |                         |                     |     |
|--|---------------|--|-------------------------|---------------------|-----|
| Last Name                                |               | First Name                                 |                         | Middle Initial      |     |
| Current Address                          |               |  | City                    | State               | Zip |
| How long have you been at above address? |               | If Renting: Current Landlord               | Phone #                 | Monthly Rent Amount |     |
| Social Security #                        | Date of Birth | Drivers License # or Government ID         |                         | State of Issue      |     |
| Home Phone #                             | Cell Phone #  | E-Mail Address (we do not sell or publish) |                         |                     |     |
| Current Employer or Company Name         |               |  |                         | Supervisor's Name   |     |
| Employer's Address                       |               |  | City                    | State               | Zip |
| Employer's Phone #                       |               | Starting Date                              |                         | Position            |     |
| \$ Monthly Wage Amount                   |               |  | Other Income and Source |                     |     |
| Person to Contact in an Emergency        |               | Relationship                               | Phone #                 |                     |     |

## • SPOUSE INFORMATION:

|                                   |               |  |                         |                   |     |
|-----------------------------------|---------------|--|-------------------------|-------------------|-----|
| Last Name                         |               | First Name                                 |                         | Middle Initial    |     |
| Current Address                   |               |  | City                    | State             | Zip |
| Social Security #                 | Date of Birth | Drivers License # or Government ID         |                         | State of Issue    |     |
| Home Phone #                      | Cell Phone #  | E-Mail Address (we do not sell or publish) |                         |                   |     |
| Current Employer or Company Name  |               |  |                         | Supervisor's Name |     |
| Employer's Address                |               |  | City                    | State             | Zip |
| Employer's Phone #                |               | Starting Date                              |                         | Position          |     |
| \$ Monthly Wage Amount            |               |  | Other Income and Source |                   |     |
| Person to Contact in an Emergency |               | Relationship                               | Phone #                 |                   |     |

## • BANK AND CREDIT INFORMATION:

|                     |              |                 |
|---------------------|--------------|-----------------|
| Checking Account #  | Name of Bank | Bank Phone #    |
| Major Credit Card # | Type         | Expiration Date |

Visa/MC  
 Amex  
 Discover

**• VEHICLE INFORMATION:** (The vehicle(s) you will be parking at the property.)

|      |       |      |       |                 |       |
|------|-------|------|-------|-----------------|-------|
| Make | Model | Year | Color | License Plate # | State |
| Make | Model | Year | Color | License Plate # | State |

**• OTHER OCCUPANTS:** (Other than you, list all persons and/or pets who will occupy the apartment.)

|             |               |              |      |               |              |       |      |
|-------------|---------------|--------------|------|---------------|--------------|-------|------|
| Name        | Date of Birth | Relationship | Name | Date of Birth | Relationship |       |      |
| Name        | Date of Birth | Relationship | Name | Date of Birth | Relationship |       |      |
| Type of Pet | Breed         | Color        | Name | Type of Pet   | Breed        | Color | Name |

**• OTHER INFORMATION:**

- 1) Have you ever been evicted from rental housing?  No  Yes - please explain
- 2) Has a landlord ever refused to renew a lease with you?  No  Yes - please explain
- 3) Do you currently have unsettled debts to a landlord?  No  Yes - please explain
- 4) Have you ever been charged with a crime involving theft, drugs, destruction of property, violent behavior, weapons, domestic violence, or sex?  No  Yes - please explain

**• ACKNOWLEDGMENT , CERTIFICATION & RELEASE:**

All persons will be treated fairly and equally without regard to race, color, religion, sex, familial status, disability, or national origin. I understand that the information provided by me above is for the purpose of obtaining credit, criminal and other information in order to determine the qualification for rental of an apartment home. The information provided by me above may also be used to collect any and all debt incurred in connection with my tenancy. I hereby certify that all of the information provided herein is true and correct to the best of my knowledge. I understand that omissions or misrepresentations may be cause for rejection, or if approved, may result in immediate termination of my lease.

I hereby authorize any employer, former employer, landlord, person, firm, or corporation to answer any and all questions and agree to hold all persons harmless for giving any and all truthful information within their knowledge or records for the purpose approving this application for a rental apartment. Further, I authorize the release of a comprehensive credit and criminal history to be obtained from a credit reporting agency.

I have deposited the sum of \$\_\_\_\_\_ ("Application Deposit") in consideration for the landlord taking the dwelling unit off the market while considering approval of this application. If I am approved and a lease is entered into, the Application Deposit less lease initiation fees shall be credited to the security deposit requirement. The Application Deposit will be refunded in full if my application is not approved. I understand that I have 24 hours to withdraw, and my Application Deposit will be refunded to me in full. If more than 24 hours have lapsed and I choose not to rent an apartment, I understand that my Application Deposit is forfeited. I understand that keys will not be issued to me until all rental documents have been signed and all security deposits have been paid. I also understand that the application fee of \$\_\_\_\_\_ is not refundable.

|                          |                       |
|--------------------------|-----------------------|
| Applicant's Signature    | Spouse's Signature    |
| Applicant's Printed Name | Spouse's Printed Name |
| Time & Date              | Time & Date           |

**• OFFICE USE ONLY:**

|                              |                                   |                      |
|------------------------------|-----------------------------------|----------------------|
| Apt. Rent: _____             | First Month's Prorated Rent _____ | Guarantor: _____     |
| Apt. Type: _____             | + Security Deposit _____          |                      |
| Apt. #: _____                | + Lease Init Fee _____            |                      |
| Length of Lease: _____       | = Balance Due _____               |                      |
| Expected Move-in Date: _____ | - Application Deposit _____       |                      |
| Marketing Source: _____      | = Total Due at Move-in _____      | Leasing Agent: _____ |