

I. D. Verified by: \_\_\_\_\_

**APPLICANT INFORMATION**

Full Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
 SSN (or ITIN): \_\_\_\_\_ Driver's License No (or Govt. Photo ID No): \_\_\_\_\_  
 Current Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_  
 Length of Occupancy: \_\_\_\_\_ Current Landlord: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Reason for Leaving: \_\_\_\_\_ Current Monthly Rent: \$ \_\_\_\_\_  
 Previous Address: \_\_\_\_\_ Length of Occupancy: \_\_\_\_\_

Name of Co-Applicant: \_\_\_\_\_ Relationship: \_\_\_\_\_  
 Will The Co-Applicant Be Responsible For Part of The Rent? \_\_\_\_ \*If so, Co-Applicant must complete a separate Rental Application Form.

**List Additional Occupant(s) Information Below: \*\*Date of Birth required ONLY for Occupants 18 or older**

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
 Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
 Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
 How Many Pets Do You or Other Occupants Own: \_\_\_\_ Kind of Pet(s): \_\_\_\_\_

**EMPLOYMENT INFORMATION**

**CURRENT EMPLOYER:** \_\_\_\_\_ Position: \_\_\_\_\_  
 Supervisor: \_\_\_\_\_ Work Phone No: \_\_\_\_\_  
 Dates of Employment: \_\_\_\_\_ to \_\_\_\_\_ Current Gross Yearly Income: \_\_\_\_\_

**PREVIOUS EMPLOYER:** \_\_\_\_\_ Position: \_\_\_\_\_  
 Supervisor: \_\_\_\_\_ Work Phone No: \_\_\_\_\_  
 Dates of Employment: \_\_\_\_\_ to \_\_\_\_\_ Gross Yearly Income: \_\_\_\_\_

Student? \_\_\_\_\_ (I20 must be provided to be considered) List Other Income Sources You Would Like Us to Consider:  
 Source: \_\_\_\_\_ Phone No: \_\_\_\_\_ Amount Per Month: \_\_\_\_\_

**BANK AND CREDIT REFERENCES**

Bank Name	Branch	Account Number	Type
_____	_____	_____	_____
Credit Accounts	Type	Account Number	Monthly Payment
_____	_____	_____	_____

Have You Ever: Been Sued For Non-Payment of Rent? \_\_\_\_\_ Had an Eviction Filed Against You? \_\_\_\_\_  
 Been Sued For Damage to Rental Property? \_\_\_\_\_ Broken a Lease? \_\_\_\_\_ Filed Bankruptcy? \_\_\_\_\_ If so, was it dismissed? \_\_\_\_\_

**VEHICLE INFORMATION**

Make / Model	Year	Color	License Plate No.
_____	_____	_____	_____

NOTE: Trailers, RV's, Trucks, Buses and Motorcycles or Commercial Vehicles are not permitted on our property.

**EMERGENCY CONTACTS** (Information must be completed on both references)

**RELATIVE**

**FRIEND**

Name: _____	Name: _____
Relationship: _____	Relationship: _____
Address: _____	Address: _____
City, State, Zip _____	City, State, Zip _____
Home Phone: _____	Home Phone: _____
Work Phone: _____	Work Phone: _____

**APPLICANT ACKNOWLEDGEMENT AND AUTHORIZATION**

I declare that the information in the application provided by me is true and accurate. I hereby authorize verification of all of the above information, Credit Report, Rent Verification, Employment Verification, and Criminal Background Check. I understand that the \$30.00 I have paid is for the express purpose of obtaining these reports and will not be refunded. Furthermore, I authorize landlords and their agents, including collection agencies, to obtain residents' consumer credit reports, before, during and after the lease term for the purposes of collecting past due lease payments, service fees or any other charges that are owed to the landlord. In addition, I acknowledge and authorize permission to run my criminal background on an annual basis. **Upon approval of this application, applicant will be required to pay a minimum of 1/2 Security Deposit within 48 hours. The balance of the Security Deposit if any must be paid one week prior to move-in in certified check or money order. No personal checks will be accepted at the time of move-in.**

To assist you in protecting your identity, federal law requires us to verify certain information provided by you on the application. If we are notified a credit reporting agency that there is a discrepancy between the credit report provided to us and your application regarding the address provided by you, then we may do any or all of the following to verify the address and to verify that the credit report relates to you: (1) cross-check the address in the credit report against the address provided by you on the application; (2) ask you about the discrepancy in order to confirm that the credit report relates to you; (3) verify the address through available third-party sources and/or (4) request additional documentation from you to verify your address such as a utility bill.

Applicant's Signature \_\_\_\_\_

Date \_\_\_\_\_



**REFERRAL INFORMATION**

I Was Referred By: Name \_\_\_\_\_ Property: \_\_\_\_\_ Apt#: \_\_\_\_\_

**OFFICE USE ONLY**

Date: \_\_\_\_\_ Time: \_\_\_\_\_ Agent: \_\_\_\_\_ Referral Acknowledged? \_\_\_\_\_ By whom? \_\_\_\_\_  
 Approved/Denied by: \_\_\_\_\_ Date \_\_\_\_\_ Reason for Denial: \_\_\_\_\_  
 Deposit Required: \_\_\_\_\_ Apt No: \_\_\_\_\_ Rent: \_\_\_\_\_ Move In Date: \_\_\_\_\_