



# Oakland Chase Rental Application

All applicants & co-applicants 18 yrs old must complete separate application. Spouses may submit a single application. All applications must be submitted with \$32.00 non-refundable application fee.

### APPLICANT INFORMATION

NAME: \_\_\_\_\_ DESIRED MOVE-IN DATE \_\_\_\_\_

SS# \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIPCODE: \_\_\_\_\_

Day Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

BIRTHDATE: \_\_\_\_\_ LANDLORD: \_\_\_\_\_ \$/month \_\_\_\_\_

PHONE: \_\_\_\_\_

PREVIOUS ADDRESS IF LESS THAN 2 YRS: \_\_\_\_\_

PREVIOUS LANDLORD: \_\_\_\_\_ PHONE: \_\_\_\_\_

EMPLOYER: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

POSITION: \_\_\_\_\_ SALARY: \_\_\_\_\_ SUPERVISOR: \_\_\_\_\_

PHONE: \_\_\_\_\_ HIRE DATE: \_\_\_\_\_

PREVIOUS EMPLOYER IF LESS THAN 1 YEAR: \_\_\_\_\_

LENGTH OF EMPLOYMENT: \_\_\_\_\_ SUPERVISOR: \_\_\_\_\_ PHONE: \_\_\_\_\_

### BANK INFORMATION:

NAME: \_\_\_\_\_ CHECKING ACCT #: \_\_\_\_\_

NAME: \_\_\_\_\_ SAVINGS ACCT #: \_\_\_\_\_

AUTOMOBILE MAKE & YR: \_\_\_\_\_ Tag #: \_\_\_\_\_

Monthly Payment: \_\_\_\_\_ VEHICLE # 2: \_\_\_\_\_

Tag #: \_\_\_\_\_ Monthly Payment: \_\_\_\_\_



**TOTAL MONTHLY OBLIGATIONS (LOANS, CREDITCARDS, ETC.):** \_\_\_\_\_

**OCCUPANTS:**

\_\_\_\_\_ AGE: \_\_\_\_\_

\_\_\_\_\_ AGE: \_\_\_\_\_

\_\_\_\_\_ AGE: \_\_\_\_\_

\_\_\_\_\_ AGE: \_\_\_\_\_

**PETS: #** \_\_\_\_\_ **TYPE:** \_\_\_\_\_ **WEIGHT:** \_\_\_\_\_

**BREED:** \_\_\_\_\_ **COLOR:** \_\_\_\_\_

**EMERGENCY CONTACT:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_ **RELATIONSHIP:** \_\_\_\_\_

**Terms and Conditions**

1. All applicants must submit a completed and signed application with \$32 per person application fee and valid picture ID including social security number. Providing pay stubs or other proof of income and accurate information on your application is helpful in expediting the process. We attempt to process an application within 24 hours. However, this is subject to timely responses of inquiries from your references.

2. Once a completed application is received along with the Application Fee from ALL the adults who are to occupy the property, the property is taken off of the market and reserved for the applicant pending approval of the application. We do accept "Back-up Applications". However, a back-up application will not be worked until a previous "1st place" application on the property is declined. Once the "1st place" application is declined, the back-up application will be moved to "1st place". At that time, we will notify you that you are now in "1st place" and we will then cash your Earnest Deposit and Application Fee. If the original "1st place" application is approved, your Earnest Deposit and Application Fee will be refunded.

3. Agent is an equal housing provider and offers housing to all applicants on an equal basis regardless of race, religion, sex, national origin, color, elderliness, familial status and handicap.

**Continued on following page.**



**Terms and Conditions (cont.)**

4. It is understood that the premises are to be used as residential dwelling to be occupied by only the persons listed on this Application and that occupancy is subject to possession being delivered by present occupant. I understand that this is not a Lease or an offer to rent. I understand that this Application may be subject to prior Applications. An Application fee in the sum of \$32.00 has been paid to Agent, with the clear understanding that this Application, including each prospective occupant, is subject to approval and acceptance by Agent at its sole discretion based on the Rental Qualifications on this application. If you wrote a check for your deposit and you are declined, we must verify that funds have cleared our bank before we can refund your money. This may take up to thirty days.

5. I have walked though and/or seen the premises and I agree to accept the premises in "AS IS" condition unless otherwise stated.

6. I hereby authorize Agent to obtain information it deems desirable in the processing of my Application including but not limited to:  
credit reports, civil or criminal actions, rental history, employment/salary details and any other relevant information Agent deems necessary. I hereby release Agent and its employees from all liability for any damage whatsoever incurred in furnishing or obtaining such information. I understand that I have the right to make a written request within a reasonable period of time to receive additional, detailed information about the nature and scope of this investigation. I also authorize the release of information contained on this Application or sought by such inquiries.

**7. Upon approval of this Application by Agent, I agree to execute a Lease before possession is given within five (5) days after being notified by Agent of approval (time being of the essence). A copy of the Lease is available upon request. If I fail to execute said Lease or if I withdraw this Application, I agree that the Application Fee and Earnest Deposit shall be retained by Agent as the agreed upon compensation for credit investigation, processing and verification of this Application, other expenses and/or loss of rent and advertisement.**

8. In no event is the Application fee refundable to me, except in the event that Agent fails to deliver possession of the premises as may be required by any Lease executed between the parties to this Application, I hereby waive any claim for damages by reason of nonacceptance of this Application, which Agent may reject without stating reasons for so doing.

9. I certify that the information provided herein is true and accurate to the best of my knowledge and fully understand and agree that any information found to be untrue could result in the refusal by Agent to Lease to me and the forfeiture of any Earnest Deposit paid with this Application. It is further agreed that if any information herein is false, the Lease made on the strength of this Application may, at the option of Agent be terminated at any time. This Application shall remain the property of Agent.

**Applicant's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Co-Applicant's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Agent** \_\_\_\_\_ **Date** \_\_\_\_\_

**Landmark Property Services**  
Wilton Park  
4901 Dickens Road, Suite 119  
Richmond, VA 23230  
Office Hours: Mon-Fri: 9am-5pm

Application: Approved \_\_\_\_\_ Denied \_\_\_\_\_  
Security Deposit Pd/Date: \_\_\_\_\_  
Pet Dep Pd/Date: \_\_\_\_\_ CK/CASH/MO: \_\_\_\_\_  
Extra Terms: \_\_\_\_\_