

**BURBERRY PLACE APTS. CREDIT APPLICATION**  
**3814 Burberry Dr. Lafayette, IN 47905 Ph: 765-447-8769 Fax: 765-448-3206**

Leasing Cons. \_\_\_\_\_

**APPLICANT'S INFORMATION:**

First Name: \_\_\_\_\_ MI: \_\_\_\_\_ Last: \_\_\_\_\_ Date: \_\_\_\_\_ Phone#: (\_\_\_\_) \_\_\_\_\_  
 Social Security #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Marital Status: \_\_\_\_\_  
 Employer: \_\_\_\_\_ Add: \_\_\_\_\_ Emp. Phone#: (\_\_\_\_) \_\_\_\_\_  
 Occupation: \_\_\_\_\_ Gross Wages: \$ \_\_\_\_\_ Per Mo. How Long?: \_\_\_\_\_  
 Additional Income: Source: \_\_\_\_\_ Amt: \_\_\_\_\_ Per Mo. Phone#: (\_\_\_\_) \_\_\_\_\_  
 First Name: \_\_\_\_\_ MI: \_\_\_\_\_ Last: \_\_\_\_\_ Phone#: (\_\_\_\_) \_\_\_\_\_  
 Social Security #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Marital Status: \_\_\_\_\_  
 Employer: \_\_\_\_\_ Add: \_\_\_\_\_ Emp. Phone#: (\_\_\_\_) \_\_\_\_\_  
 Occupation: \_\_\_\_\_ Gross Wages: \$ \_\_\_\_\_ Per Mo. How Long?: \_\_\_\_\_  
 Additional Income: Source: \_\_\_\_\_ Amt: \_\_\_\_\_ Per Mo. Phone#: (\_\_\_\_) \_\_\_\_\_

How did you hear about us? \_\_\_\_\_

**CURRENT ADDRESS:**

Street #: \_\_\_\_\_ St. Name: \_\_\_\_\_ Apt. #: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Rent / Own / Parent-Relative: \_\_\_\_\_ How Long: \_\_\_\_\_ yrs. \_\_\_\_\_ mos. Monthly Rent: \_\_\_\_\_  
 Landlord Name: \_\_\_\_\_ Address: \_\_\_\_\_ Phone #: (\_\_\_\_) \_\_\_\_\_

**PREVIOUS ADDRESS: (If at current less than 3 years)**

Street #: \_\_\_\_\_ St. Name: \_\_\_\_\_ Apt. #: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Rent / Own / Parent-Relative: \_\_\_\_\_ How Long: \_\_\_\_\_ yrs. \_\_\_\_\_ mos. Monthly Rent: \_\_\_\_\_  
 Landlord Name: \_\_\_\_\_ Address: \_\_\_\_\_ Phone #: (\_\_\_\_) \_\_\_\_\_

Why are you moving? \_\_\_\_\_

**EMERGENCY CONTACT:**

Name: \_\_\_\_\_ Address: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone# (\_\_\_\_) \_\_\_\_\_

**VEHICLES:**

Automobile(s): \_\_\_\_\_  
 Motorcycle: \_\_\_\_\_ Other: \_\_\_\_\_

**LIST ALL PERSONS TO OCCUPY APARTMENT:**

Name	Relationship	D.O.B.	Soc. Sec. #

How did you hear about Burberry/Brandon Place Apartments? \_\_\_\_\_

**PETS:** Yes: \_\_\_\_\_ No: \_\_\_\_\_

Type: \_\_\_\_\_ Breed: \_\_\_\_\_ Age: \_\_\_\_\_ Weight: \_\_\_\_\_  
 Type: \_\_\_\_\_ Breed: \_\_\_\_\_ Age: \_\_\_\_\_ Weight: \_\_\_\_\_

**HAS ANYONE WHO WILL OCCUPY THIS APARTMENT EVER BEEN CONVICTED OF, PLEAD GUILTY OR NO CONTEST TO A FELONY?**

Yes: \_\_\_\_\_ No: \_\_\_\_\_ Explain: \_\_\_\_\_  
 (If Yes, a more extensive background check may be requested. Lessor reserves the right to disqualify applicants who possess a felony conviction.)

**PLEASE READ CAREFULLY BEFORE SIGNING APPLICATION:**

IT IS MY UNDERSTANDING that this application is preliminary only and involves no obligation of the Lessor or its agent to approve this application or to deliver occupancy of the proposed premises. An application fee of \$ \_\_\_\_\_ will be charged for the processing this application. A holding fee in the amount of \$ \_\_\_\_\_ has been tendered herewith.

IT IS FURTHER UNDERSTOOD that if the Lessor approves this application and the applicant is notified, then the applicant has the right to withdraw this application at the time of notification and have the holding fee returned within 45 days. If the applicant accepts the proposed premises when notified, then later rejects occupancy, Lessor retains the right to keep the entire holding fee as liquidated damages. When the applicant takes possession of the proposed premises a portion of the holding fee, \$ \_\_\_\_\_, will become a refundable security deposit and \$ \_\_\_\_\_, will become a non-refundable redecorating fee. If for any reason the Lessor denies this application, the holding fee shall be refunded to the applicant within 45 days.

I HEREBY CERTIFY that the above information is correct and authorize the management to make a thorough credit investigation, including information as to character, reputation, and financial responsibility, ie...(a consumer report). I understand that I have a right under the Fair Credit Reporting Act to obtain, for a reasonable fee, such credit report FROM THE CREDIT REPORTING AGENCY, along with a summary of my rights regarding the report. I further understand that in signing this application, any misrepresentation or omission of fact is cause for rejection of my application or termination of any lease agreement should my application be accepted. I further agree that the Lessor or its agent shall not be liable in any respect, if my application or lease is cancelled or terminated by reason of the falsity of any statements, answers, or omissions made by me on this application. Possession shall be subject to availability and/or vacation of premises by prior tenant, if any.

SIGNATURE OF APPLICANT \_\_\_\_\_ DATE \_\_\_\_\_

SIGNATURE OF APPLICANT \_\_\_\_\_ DATE \_\_\_\_\_

**BURBERRY PLACE**  
**3814 Burberry Drive**  
**Lafayette, IN 47905**  
**(765) 447-8769**  
**FAX (765) 448-3206**

**EMPLOYMENT VERIFICATION**

**Date:** \_\_\_\_\_

**Employee's Name:** \_\_\_\_\_

**Employee's Social Security Number:** \_\_\_\_\_

**Name of Employer:** \_\_\_\_\_

Whereas, I have sought to lease property from Burberry Place Apartments. I do hereby give and express permission for the appropriate office(s) at my above stated place of employment to release information regarding my salary and hire date to Burberry Place Apartments and its employees and designates with the understanding that such information shall not be released by Burberry Place Apartments without my further permission.

**EMPLOYEE'S SIGNATURE:** \_\_\_\_\_

The following section of this form must be completed (in its entirety) by the payroll, personnel or business office or a member of management superior to the employee's position:

**Hire Date:** \_\_\_\_\_

**Gross Monthly Income:** \_\_\_\_\_

**Name of Person completing the form:** \_\_\_\_\_

**Title of person completing this form:** \_\_\_\_\_

**Signature of person completing this form:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

This form may be returned to Burberry Place Apartments through the U.S. Mail or by telefacsimile (765) 448-3206.

**BURBERRY PLACE APARTMENTS**

**3814 Burberry Drive**

**Lafayette, IN 47905**

**(765) 447-8769**

**Fax (765) 448-3206**

**RENTAL VERIFICATION**

**DATE:** \_\_\_\_\_

**APPLICANT:** \_\_\_\_\_

\_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

\_\_\_\_\_

**APPLICANT'S SIGNATURE:**

\_\_\_\_\_

\_\_\_\_\_

The person named above and whose authorization signature appears above, is an applicant for Burberry Place Apartments. The information requested below is for the purpose of determining eligibility and will be kept in STRICT CONFIDENCE AND USED ONLY FOR THE PURPOSE FOR QUALIFYING THE ABOVE PERSON. We ask your cooperation in providing the following information and returning it to the Burberry Place Rental Office. Your prompt return of the information will help to assure timely processing of the application.

**Address of apartment/house rented:** \_\_\_\_\_

**Move in date:** \_\_\_\_\_ **Move out date:** \_\_\_\_\_

**Was proper notice given?** \_\_\_\_\_

**Amount of rent paid?** \_\_\_\_\_ **Any late payments?** \_\_\_\_\_

**How many late payments?** \_\_\_\_\_ **Number of NSF checks?** \_\_\_\_\_

**How many court filings?** \_\_\_\_\_ **Any lease violations?** \_\_\_\_\_

**If "YES" please explain:** \_\_\_\_\_

**Any pets:** \_\_\_\_\_ **If "YES" what kind?** \_\_\_\_\_

**Please check appropriate answer:**

**Way/Is Housekeeping:** \_\_\_\_\_ **Excellent:** \_\_\_\_\_ **Good** \_\_\_\_\_ **Poor** \_\_\_\_\_

**I** \_\_\_\_\_ **Would** \_\_\_\_\_ **Would Not rent to this person/person again, please explain:**

**This information was furnished by the company of:**

**Name:**